



Equipment Check Out Form

Name:

Building:

Date:

Equipment:

Serial Number:

ELPS Inventory Number:

Equipment Accessories or Peripherals:

By signing below, I affirm that I have read and understood **Board Policy Section 5203 Use of District Equipment, Supplies and Materials**.

While assuming responsibility for the equipment listed above, I also understand that I am not surrendering my right to due process or my right to contest any damages to the equipment.

If found responsible for any loss or damage, I understand that the District will seek compensation or replacement of the equipment.

Signature

Date